

Consolidated Action and Recommendation Tracker – Health Overview and Scrutiny Committee 20 April 2023.

Action	Item	Action	Lead	Progress update
1	Minutes of 23 September	Health partners to be invited to the next OCC scrutiny training	Eddie Scott / Tom Hudson	To be actioned in the new municipal year for 23/24. <b>In progress</b> <i>Update – OCC scrutiny are working up a training proposal with CfGS.</i>
<b>28 November Meeting</b>				
2	COVID	Jo Cogswell to report to the next meeting on the allocation of Winter Access Funds.	Jo Cogswell, Oxfordshire CCG	A comprehensive item will be considered at the Committee's meeting on 10 May 2022. <i>Update – Committee on 10 May agreed this was not completed via the Primary Care paper shared with Committee. Would be completed subject to further information offered via a workshop with ICB colleagues.</i> <b>Update - The Primary Care Workshop took place on 17 October 2022 and findings and topics discussed are to be covered at the 24 November 2022 HOSC Meeting.</b> <i>It is understood the Winter Access funds aren't available for the forthcoming winter.</i> <i>At the 24 November 2022 HOSC Meeting it was agreed that Eddie would enquire as to whether there was an alternative/replacement in respect of Winter Access Funds.</i>

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3	Cllr Barrow's infection control report	OCC carries out a regular review of current infection control procedures in care homes and the support provided.	Karen Fuller, OCC	<p>This is built into our routine procedures in relation to infection control and monitoring outbreaks. OCC works in partnership with Oxford Health care home support service, CQC and UKHSA.</p> <p><b>Completed</b></p> <p><b>Feedback from Cllrs Barrow, Poskitt and Barbara Shaw following a visit on 25 July, was given to the 22 September 2022 HOSC Meeting</b></p> <p><b>UPDATE – Subsequent Care Home Visits to be arranged in conjunction with the Director for Adult Social Care.</b></p>
	<b>10 March Meeting</b>			
4	Access and Waiting Times	Information is supplied on the new elective care access offer across the BOB footprint (the provider collaborative)	Eddie Scott/Titus Burwell	<p>BOB ICS Elective Recovery plan &amp; provider collaborative would need to be presented by BOB ICS colleagues -</p> <p><b>In progress</b></p> <p><b>Update – A scope is being drawn up for Titus Burwell, Chair of BOB Elective Recovery Backlog Group, to brief the Covid-19 Elective Recovery Backlog group on the subject with a particular focus on Symptomatic breast cancer 2WW and in respect of Urological Cancer referrals.</b></p>

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5	Access and Waiting Times	That Members meet separately with James Scott to explore workforce challenges across Oxfordshire/the NHS	BOB HOSC, BOB ICS	<i>Eddie and OCC BOB HOSC Members to ask for the item to be placed on the BOB HOSC Work Programme.</i>  <b>In progress</b>  <i>Update – To be considered as part of future discussions amongst the BOB HOSC</i>
6	Chairs Update	That Members of the Committee come forward in which to develop a glossary of NHS acronyms.	Eddie Scott/ Cllr Nigel Champken- Woods	<i>Cllr Champken – Woods came forward at the last meeting to start an early draft. It was identified that Wokingham’s HOSC glossary as a good model to follow.</i>  <b>In progress</b> <i>This is currently being collated with Cllr Champken-Woods and will be appended at the back of HOSC agendas once finished.</i>
<b>14 July Meeting</b>				
7	Integrated Improvement Programme	That clarification is sought on the position of Thame within the Oxfordshire Integrated Improvement as a result of overlapping geographies of service provision with Buckinghamshire.	Eddie Scott /	<b><i>In progress – The Health Scrutiny Officer is to chase for further clarification in respect of this.</i></b>  <b><i>Update Cllr Champken-Woods and Dan Leveson are in correspondence in respect of this.</i></b>
8	Integrated Improvement Programme	That commitment is provided to the Committee in respect of the previous undertakings associated with the former Community Services Strategy in respect of service delivery at Wantage General Hospital.	Eddie Scott / Cllr J Hanna	<b><i>An offer of a pre-engagement workshop was offered to the Wantage Town Council Health-Sub Committee at the 9 February 2023 Committee Meeting.</i></b>
9	Integrated Improvement Programme	Establish a sub group on the Integrated Improvement Programme to provide NHS / OCC colleagues the opportunity to engage with HOSC outside of formal Committee meetings (as well as in addition to). It	Cllrs Hanna, Edosomwan, Barrow and	<b><i>In progress –</i></b> <b><i>UPDATE- The Integrated Improvement Programme met as a Member-only forum on 20 September 2022 and agreed to meet with a</i></b>

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		should cover all aspects of comms and engagement and any issues relating to services at Wantage.	Barbara Shaw  Eddie Scott	<i>ICB representative in respect of the ICB's involvement in the IIP. The Group also agreed that a group would engage with representatives at OH in respect of the maternity closures and maternity closures across Oxfordshire.</i>  <i>Terms of Reference for the Group will be drawn up for engagement in respect of the consultation and delivery plan relating to the IIP.</i>
	<b>22 September Meeting</b>			
10	Action and Recommendation Tracker	NHS England Health and Justice to fill out the Committee's substantial change toolkit in relation to the SARC in Bicester; this is to then be reviewed by Members via email, with a view to meeting the Commissioner in person.	Lisa Briggs	<b>In Progress -</b> The Substantial Change Toolkit form has been received and was considered by Cllrs Champken-Woods, Hanna and Heywood. It was considered that there was no substantial change. However further information in respect of the service has been requested and waiting a response.
11	Responses to Committee Recommendations	A short briefing note is compiled by the Health Scrutiny officer in consultation with the Chair outlining the modules of the National Covid-19 inquiry to the Cabinet Member for Adult Social Care and the role of OCC.	Eddie Scott / Cllr Jane Hanna/ Ansaf Azhar	<b>In Progress -</b> Liaisons are ongoing in respect of this piece of work and the Committee and had a briefing on the subject on 7 February 2023.
12	Chair's Update and Committee Sub-Group Updates	Further information is sought by the IIP Sub-Group as to how the Integrated Improvement Programme fitted in with the ICB's overall vision.	Eddie Scott/ Dan Leveson	<b>In Progress-</b> The Health Scrutiny Officer is to ask to write to the ICB Place Based Director to ask for his attendance at the next meeting of the sub group; to better understand the ICB Role's in the Integrated Improvement Programme, and clarity as to the leadership and timelines as to the Programme.

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13	Chair's Update and Committee Sub-Group Updates	Following an initial meeting with the new provider, a HOSC member is appointed to Connect Health's service-user board	Danielle Chulan	<b>In Progress-</b> The provider is to get in contact when the board is set up.
	<b>24 November 2022 Meeting</b>			
14	<b>Primary Care</b>	The Committee is informed as to how much Community Infrastructure Levy funding has been received by the Oxfordshire CCG and subsequently the BOB ICB (from Oxfordshire), the amounts received from the 5 individual District Councils, how much of those CIL funds have been spent, which health related CIL funded projects have been commissioned; and what projects have been completed or are in progress using executed Section 106 funds.	Julie Dandridge	<b>In progress –</b> The ICB has been reminded of these questions and will feedback to the Committee outside the formal Committee process.  <i>UPDATE – Julie Dandridge to provide an update on a list in respect of where the funds currently sat, time restrictions and other obligations.</i>
15	<b>Primary Care</b>	The Committee is updated as to the situation in respect of proposals for new primary care estate in Abingdon.	Julie Dandridge	<b>In progress –</b> The ICB has been reminded of these questions and will feedback to the Committee outside the formal Committee process.
16	<b>Primary Care</b>	Recommendation A letter is formulated, in consultation with the Integrated Care Board; and sent on behalf of the Committee to the Secretary of State for Health and Social Care to detail the Committee's concerns in respect of General Practice capacity, workforce and retention issues, need for healthcare infrastructure as a prerequisite to major developments, and to highlight the need for devolved capital funding and flexibility in the interests of meeting the needs of primary care in Oxfordshire.	Eddie Scott/ Cllr Jane Hanna	<b>In Progress: The Letter is currently being formulated and is also due to be sent to the ICB for comment</b>
17	<b>Primary Care</b>	Recommendation: That the Council explores in which it can support the ICB, from a communications angle, to better inform the public narrative in primary care.	Cllr Mark Lygo	<b>In progress – The recommendation has been submitted to Cabinet and the Committee has its response in the agenda pack.</b>

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18	<b>Primary Care</b>	Recommendation that the Committee further explores the use of Additional Roles within Oxfordshire.	Eddie Scott	<b>In progress-</b> It is proposed by the Health Scrutiny Officer that additional Roles within Primary Care is placed on the Committee's Work Programme for 23/24 for a scrutiny investigation via a Constituted Working Group.
19	<b>Serious Adult Mental Health</b>	A workshop on serious adult mental health is co-produced to allow further Committee exploration of the area.	Eddie Scott, OH, Karen Stephen Chandler	<b>In progress –</b> To be scoped after the 9 <sup>th</sup> of February 2023 HOSC Meeting.
<b>9 February 2023 Meeting</b>				
20	<b>Minutes of the Previous Meeting</b>	The minute in relation to Primary Care be amended to include a greater amount of the findings from the HOSC Primary Care Workshop and the Committee's discussion leading to the recommendations.	Eddie Scott / Jane Hanna	<b>In Progress-</b> The redrafted minute is awaiting comments from the chair.
21	<b>Oxfordshire Temporarily Closed Services Update</b>	Cllrs Barrow, Champken-Woods, Hanna and Haywood form a group to consider the substantial change assessment form on the inpatient unit at Wantage Community Hospital.	Eddie Scott	<b>In Progress-</b> Cllrs have met to discuss the information they would like before the final meeting, and responses to their questions have been provided. The meeting is scheduled for 20 <sup>th</sup> April, after the HOSC meeting has taken place.
22	<b>Healthwatch Update</b>	A letter be sent on behalf of the Committee to the ICB seeking clarity and assurance on the situation in respect of new patient registrations at the three Didcot GP Practices.	Eddie Scott	<b>Completed-</b>  The letter has been compiled and sent to the ICB Place-based Director for Oxfordshire. A reply to the letter will be appended to a future Chair's Update Report

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23	<b>Responses to Committee Recommendations</b>	The OJHOSC facilitates a workshop discussion between the ICB and District Councils to better share understanding in respect of the use of developer contributions for health facilities and promote greater partnership working.	Eddie Scott	<b>In Progress-</b> It is felt that this would best take place after successful recruitment to the 'Planning', post to the ICB as a result of the OJHOSCs recommendations. The Health Scrutiny Officer is to confirm when this is likely to be.
24	<b>SCAS Improvement Programme Update</b>	SCAS' performance data be regularly reviewed by the Committee's Covid-19 Elective Recovery Sub-Group.	Eddie Scott/ Tom Stevenson	<b>In progress-</b> The Committee is to be advised when the wait-time performance data can be broken down into (Middle Layer Super Output Areas) MSOA level. Likely to be Autumn 2023
25	<b>Chair's Update Report</b>	The ICB report on the Oxfordshire Hearing Loss Contract be appended to the Chair's Update report for the April Meeting.		<b>The Scrutiny Officer has been informed that the report is significantly delayed owing to the current situation in the health service. The report will be shared with the committee when available.</b>
26	<b>Committee Work Programming</b>	A Work Programming Meeting be arranged with all Committee Members	Tom Hudson	<b>In progress – a partial work plan has been suggested, but in light of the appointment of a new Scrutiny Officer the completion of the new work plan is to take place once they are in post and are better placed to help the committee deliver it.</b>